

Job Vacancy: IT Project Manager/ Product Owner

Requirements:

The purpose of the IT Project Manager is to manage the projects on a daily basis and report to the company management. The IT Project Manager must ensure that the processes are always followed and the projects are on track.

Main responsibilities include:

1. Project Management:

- Manage projects according to Prince 2 process
- Ensure that a project produces the required products within the specified time, cost, quality, scope, risk and benefits
- Lead and motivate the team
- Manage the production of the required products, taking responsibilities for the overall progress and use of resources and initiating corrective action when necessary
- Establish and manage project controls (baseline documents, reports and registers)
- Responsible for the overall quality of the products produced
- Manage test cases and needed documentation
- Document and report and exceptions
- Monitor and approve any releases made

2. In regards to projects:

- Understand the goals and strategy behind each project from conception through completion.
- Work on projects developing efficient and effective systems in accordance with the context provided.
- Help make sure each project meets or exceeds the goals we set out to achieve.
- Accurately report development activity through the Scrum process, identifying remedial action when required to address problems and keep development on track.
- Organise own time, schedule tasks for completion and deliver work to that schedule.
- Work independently and/or within a team as the work requires.
- Create and maintain strong working relationships with other members of the team and the wider technology organisation so that the overall function operates professionally and is seen as delivery focused

3. Human resource management

- Provide monthly performance review of the Scrum Masters and the QA

Qualifications:

Gender: Female / Male from 30 years.

Education:

Relevant education in programming / system development / computer science / management.

Experience:

Must have at least 6 year experience in IT Project management and have clear understanding of the business value and be business oriented. Should have some technical background and be able to write / understand the requirements based on client input. Must have worked with international clients on proven successful projects. Must have worked with Prince2 on dedicated projects for at least 02 years. Should have understanding of Scrum and agile/lean development.

Languages:

Excellent English in both writing and speaking. Fluent in Vietnamese.

Competencies:

Well organised and structured person. Loyal and responsible. Good people skills plus management and leadership skills. Good communication, presentation and negotiation skill. Hard working and good health.

Application:

Interested candidates should submit the followings:

- Cover letter
- Curriculum vitae
- References

Cover letter and CV should be prepared in English and submitted to Esoflow:

Email: recruitment@esoftware.com

Website: www.esoftware.com

Address: Suite 504, Thanh Ha Building, CC2 Bac Linh Dam, Hoang Mai Dist., Hanoi

Tel: +84 4 3641 6864 (ext. 0/16)

Fax: +84 4 3641 6870

Salary: negotiable

Type of job: Full-time

Deadline: 15th March 2012